

Marchesini Group SpA

Legal and Administrative Headquarters:
Via Nazionale, 100 | 40065 PIANO | BO | ITALY
+39.051.0479111 | fax +39.051.6516457
info@marchesini.com



REA Bologna No. 327089
Registration Company Reg. of Bologna and Fiscal Code: 03:
VAT number IT00680201209 - Position number M.BO: 029
pec@pec.marchesini.com
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PRIVACY POLICY ON SUPPLIERS Ed.02

DPMS

Data Protection Management System

Compliance with EU Regulation 2016/679

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REVISIONS

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Attention! The information contained in this document is addressed to our Suppliers or potential suppliers and to all natural persons who for any reason provide their personal data to our organization acting in the name or on behalf of our suppliers or potential suppliers.

Document tab

0.1. REVISION TABLE

Ver.	Date	Publication process	Description of the change
*00	01/01/2024	Issued by: CPDA Verified by: CFO Approved by: DDT	First issue in the DPMS system

Attention! This document replaces the previous supplier privacy information released on 25/05/2018

0.2. NORMATIVE REQUIREMENTS

Title	Note
EU Regulation 2016/679	General Data Protection Regulation (GDPR)
Legislative Decree 196/2003	Privacy Code
Legislative Decree 101/2018	Implementation decree of EU Reg. 2016/679

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ANNEX A 10

1. RECIPIENTS OF THE DOCUMENT

This document is addressed to our Suppliers or potential suppliers and to all natural persons who for any reason provide their personal data to our organization acting in the name or on behalf of our suppliers or potential suppliers.

2. PREMISE

In compliance with the indications provided for by Regulation (EU) 2016/679 (hereinafter, "Regulation" or "GDPR") regarding the processing and free movement of personal data, you have the right to know all the information regarding the processing of personal data. Your personal data in a clear and transparent way. Therefore, in compliance with this principle, we intend with this document to inform you regarding the processing of your personal data.

3. DEFINITIONS

The definitions of the terms used in this document are to be understood as per art. 4 of [EU Regulation 2016/679](#).

4. DATA CONTROLLER OF PERSONAL DATA

Marchesini Group S.p.A. (hereinafter simply **Marchesini**) is the Owner of the Processing of your personal data pursuant to the Regulation. Below is the contact information:



Marchesini Group S.p.A.

Legal and operative site: Via Nazionale, 100 - 40065 Pianoro (BO) Italy
VAT no IT 00680201209 – Tax code: 03943970370 - REA code: BO - 327089
PEC: pec@pec.marchesini.com
Telephone+39 051 0479111
e-mail:privacy@marchesini.com

4.1. DATA PROTECTION OFFICER - DPO

Marchesini has appointed the Personal Data Protection Officer. You can contact the Data Protection Officer (DPO) at the following email address: dpo@marchesini.com.

4.1. DATA PROTECTION COORDINATOR

Marchesini also pursuant to art. 2-quaterdecies of Legislative Decree 196/2003 (so-called "Privacy Code), has appointed a company Data Protection Coordinator with the task of supervising the compliance of processing with the GDPR.

The Data Protection Coordinator is at your disposal for any clarification or information regarding the processing of your personal data and to facilitate the possible exercise of the rights that are recognized by the Regulation.

You can contact the Data Protection Coordinator at the following email address: privacy@marchesini.com.

5. OUR COMPANY POLICY ON THE PROCESSING OF PERSONAL DATA

Marchesini has always been very attentive to the security of the information managed, with particular regard to information that may contain personal data (ex art. 4.1 GDPR) or particular categories of personal data (ex art. 9 GDPR). For this reason the company has decided to adopt a single organizational model, defined as Data Protection Management System (hereinafter "DPMS" or "System"), also based on the guidelines of the ISO 27001 standards. Taking into account the context of our organisation, the supply chain needs and expectations of interested parties, the System establishes Leadership and commitment of the Data Controller, through the definition of organizational roles, internal and external responsibilities and the authority of the subjects involved. Within the DPMS, the actions necessary to achieve them. The resources and skills necessary for the constant and continuous improvement of the System over time are also guaranteed, periodically verifying its field of application and alignment with company objectives.

6. PURPOSE OF THE TREATMENT

Personal data referable to your person, such as name, surname, address, telephone, fax, e-mail, company role, as well as other information voluntarily provided by you or your organization to our Company or by **Marchesini** deduced by virtue of the existing relationship, (hereinafter, the "Data") will be processed exclusively for the following purposes:

ID	Description of the purposes, bases of lawfulness, origin of the data and duration of the processing
	<p>Purpose: Carry out contractual and/or pre-contractual measures aimed at the supply of goods or services by your organization to our Company. This includes the management of requests for offers, orders, any complaints, guarantees, payments and refunds.</p> <p>Lawfulness: These treatments are carried out pursuant to art. 6 par. 1 letter b) of the GDPR.</p>
F1	<p>Data provenance: The data, generally contact information associated with your other company information, can be provided directly by you or communicated by your organization, obtained from the existing relationship or can come from public lists or collected from third parties who have reported you.</p> <p>Duration of treatment: The processing will cease upon expiry of the contractual relationship.</p> <p>Further conservation: If deemed appropriate and lawful, at the end of the duration of the processing, your personal data may be anonymized (see purpose F7) or further stored for civil or judicial reasons (see purpose F5).</p>

Purpose: Fulfill legal obligations, regulations deriving from community legislation, or deriving from instructions given by public authorities or supervisory bodies. For example, your personal data may be used to manage invoicing, comply with our accounting and tax obligations, protect health and safety in the workplace (if you carry out your activity at one of our factories), fulfill any report.

Lawfulness: These treatments are carried out pursuant to art. 6 par. 1 letter c) of the GDPR

Data provenance: The data, generally contact information associated with your other company information, can be provided directly by you or communicated by your organization, obtained from the existing relationship, or can come from public lists or collected from third parties who have reported you.

Duration of treatment: The processing will cease upon expiry of the legal obligation.

- F2 Further conservation:** Compatibly with the retention period imposed by law, if deemed necessary and lawful, your data may be further retained for civil or judicial reasons (see purpose F5).

Purpose: Identify, select, accredit our suppliers, evaluate their adequacy (even over time), manage, take care of, consolidate the relationship with suppliers, plan commercial, financial and market strategies, define budgets, optimize operational strategies and plan business objectives.

Lawfulness: These treatments are carried out pursuant to art. 6 par. 1 letter f) of the GDPR on the basis of the Legitimate Interest of the Data Controller.

- F3 Data Source:** The data are generally those collected for the F1 and F2 purposes and possibly integrated by us through the provision of further information by you or by your organization or in any case obtained during the existing relationship.

Duration of treatment: Without prejudice to the exercise of the right of opposition, the processing will last until the interest pursued by the Data Controller is achieved. Normally 20 years from the last business relationship.

Further conservation: If deemed appropriate and lawful, at the end of the processing, your personal data may be anonymized (see purpose F7) or further stored for civil or judicial reasons (see purpose F5).

Purpose: Achieve, maintain and demonstrate certifications or accreditations, comply with our customers' industry regulatory standards (e.g. ISO 9001, ISO 14001, ISO 45001, ISO 27001, etc.), apply specific ethical, conduct or deontological codes (e.g. Code Business Ethics).

Lawfulness: These treatments are carried out pursuant to art. 6 par. 1 letter f) of the GDPR on the basis of the Legitimate Interest of the Data Controller.

- F4 Data provenance:** The data processed are generally collected for purposes F1, F2 and F3. However, further data may be collected by us or provided by you and/or your organization during the existing relationship.

Duration of treatment: Without prejudice to the exercise of your right of opposition, the processing will last for the entire duration of the commercial relationship or until the legitimate interest pursued by the Data Controller is achieved.

Further conservation: If deemed appropriate and lawful, at the end of the processing, your personal data may be further anonymized (see purpose F7) or stored for civil or judicial reasons (see purpose F5).

Purpose: Adopt protective actions to protect the interests of the Company or those of third parties such as, for example, exercising defence in court and/or asserting rights.

Lawfulness: These treatments are carried out pursuant to art. 6 par. 1 letter f) of the GDPR on the basis of the Legitimate Interest of the Data Controller.

- F5 Data provenance:** The data subject to conservation processing are provided or collected for all the purposes declared in this document.

Duration of treatment: Until the protection objectives are achieved.

Storage: We will retain your personal data for the limitation period established by the legislation for the protection of related rights, without prejudice in any case to longer retention periods provided for by specific sector regulations. In particular, the data will be collected and/or stored for a period of 10 (ten) years from the closure of the contract, the end of the relationship or the achievement of the collection purposes.

Purpose: *Protect and guarantee the provision of our IT services and information and support assets, such as, for example, carrying out logical access control, protecting IT systems from malware, fighting against repudiation and abusive use, etc.*

Lawfulness: *These treatments are carried out pursuant to art. 6 par. 1 letter f) of the GDPR on the basis of the Legitimate Interest of the Data Controller.*

F6 Origin: The data is automatically provided during your use of the IT services which, where appropriate, we make available to you to carry out your work at one of our factories or remotely.

Duration: We will process your personal data for the time strictly necessary to achieve the collection purposes (maximum 6 months, except for processing due to specific needs attributable to other processing purposes covered by this information).

Storage: The data will be deleted within 6 months of collection. This is without prejudice to further retention periods foreseen for purpose F5

Purpose: Anonymization for internal analysis and statistical purposes. In some circumstances, for processing carried out for the purposes **F1, F2, F3, F4 and F6**, we may make some data anonymous so that they can no longer be associated with you, in such cases it will be possible for us to use said data without further notice to you and keep it for an indefinite period. We will carry out anonymisation only if we are able to guarantee and demonstrate over time the impossibility of being able to associate such data with your person again (e.g. through Reverse Engineering techniques).

F7 *For example, the data may be used to develop market statistics, quality statistics, security statistics, website access statistics, etc. If the use of your anonymized data is required to generate statistics that may fall outside your legitimate expectations, we will provide you with specific information and collect your consent if necessary.*

Lawfulness: This anonymization treatment will be carried out pursuant to art. 6 par. 1 letter f) of the GDPR on the basis of the Legitimate Interest of the Data Controller.

Data Source: Collected for purposes F1, F2, F3, F4, and F6

Duration and Storage: We will retain and use anonymized data indefinitely.



If, during the existing relationship, further and specific treatments should become necessary, not indicated in this information, it will be **Marchesini** provide you and/or your organization with specific information in advance and, if necessary, proceed to acquire the necessary consent. This principle will also be applied if the processing of particular categories of data (ex art. 9 of the GDPR) or the processing of personal data relating to criminal convictions and crimes (ex 10 of the GDPR) is necessary and lawful for the qualification of the supplier if this is appropriate and required by law (e.g. if required by specific tenders).

7. PRINCIPLES APPLICABLE TO DATA PROCESSING

From the information gathering phase, every treatment performed by us will respect the principle of relevance and not excess by virtue of the purposes pursued by it. We inform you that access to your personal data by the persons in charge is permitted only if knowledge is deemed strictly indispensable for the pursuit of the purposes illustrated in this document.

8. MANDATORY OR OPTIONAL NATURE OF THE PROVISION OF DATA

For purposes F1 and F2 of this information, the provision of personal data is a necessary requirement and any refusal to provide the requested information could totally or partially prevent the carrying out of activities aimed at fulfilling the commercial supply contract, or the fulfilment of legal obligations, of regulations deriving from community legislation, or deriving from instructions given by public authorities or supervisory bodies. For example, our Company may be unable to select you or your organization as a Supplier.

9. FURTHER STORAGE INFORMATION

Without prejudice to what is stated in *paragraph 6* of this information, for organizational reasons, the data will be deleted/destroyed or anonymized within 90 days of the expiry of the retention terms.

10. PROCESSING METHODS

With logic strictly related to the collection purposes, in **Marchesini** we adopt and observe strict procedures and security measures to conserve, use and allow viewing of your personal data using paper, IT and telematic tools, in order to always guarantee their protection from unauthorized or illicit processing and from loss, destruction or from accidental damage.

In particular, your data is:

- collected exclusively for the declared purposes and subsequently processed in compliance with the same;
- adequate, relevant and limited with respect to the purposes declared above ("data minimization");
- accurate and, if necessary, updated, deleted and/or rectified, also based on your indications;
- used and stored for a period of time not exceeding the achievement of the purposes for which they are collected.

10.1 AUTOMATED DECISIONS



To achieve the purposes of this information, **Marchesini** does not implement automated decisions based on your personal data.

10.2 SAFETY



Marchesini has taken steps to identify the risks for the rights and freedoms of the interested parties involved in the processing declared in this information, also considering the risks looming over the IT systems used for such processing. The risks were subsequently assessed, analysing the sources of risk and mitigating the threats capable of materializing them through the adoption of technical and organizational measures deemed adequate.

11. SCOPE OF COMMUNICATION AND DISSEMINATION OF DATA

For the pursuit of the purposes declared in this document and within the limits of what is strictly necessary, **Marchesini** makes use of the activities of external parties with whom specific agreements have been stipulated on the processing of personal data to regulate the Ownership/Responsibility relationships pursuant to the Regulation (e.g. external parties who carry out technical, commercial, legal, administrative consultancy activities, companies that provide IT services in the Cloud, data processing, shipping and transport services, banks, bodies, public administrations, authorities, supervisory bodies, etc.).

Internally, the subjects involved in the processing of your personal data are bound to confidentiality.

Without prejudice to any legal obligations, your personal data will not be disclosed in any way.

12. TRANSFER OF DATA ABROAD

For the purposes stated in this information, **Marchesini** does not transfer your data outside the European Economic Area (EEA). However, if your personal data were to be transferred to countries located outside the European Economic Area (EEA), in the absence of adequacy decisions from the European Union Commission, our Company will ensure appropriate safeguards to protect your data personal in these countries. Some of the safeguards that may be in place, where appropriate, include the use of standard contractual clauses approved by the European Commission, pseudonymisation and, where possible, encryption of the data itself. By way of example but not limited to, we inform you that the transfer abroad of your personal data is often linked to the use of cloud technologies, digital communication systems, security software and protection of IT services. In these cases, our Company undertakes to use services chosen from operators that guarantee greater standards of security and attention to the protection of personal data.

In this regard, we inform you that **Marchesini** uses some ICT services provided by US companies such as, for example, Microsoft, Google and Apple which operate as our Data Processors pursuant to Article 28 of the GDPR.

For this reason, we sign service contracts and "Data Processing Agreements" (DPA) with these companies which also include the "Standard Contractual Clauses" (SCCs) established by the European Commission pursuant to art. 46, par. 1, GDPR.

However, while selecting, where possible, the provision of these services through Data Centers located within the EEA, the Data Controller may have to allow access to our data to the American authorities as a result of the so-called "Cloud ACT".

13. RIGHTS OF THE INTERESTED PARTY

As a person interested in the processing of your personal data, you may exercise the rights recognized by articles 15 to 22 of the Regulation at any time.

In particular, in the manner and within the limits of the law, you have the right to ask our Company for access to your personal data, rectification, cancellation or limitation of the processing of personal data concerning you and to oppose their processing. . To exercise your rights you can use the contact channels provided in this document.



You can obtain more information on the rights applicable to the processing declared in this information within the [ANNEX A](#)

14. COMPLAINT TO THE SUPERVISORY AUTHORITY (ART. 77 GDPR)

Without prejudice to the possibility of contacting **Marchesini** to obtain any information or to exercise your rights, we inform you that you can lodge a complaint before the competent independent administrative authority in the Member State of the European Union where you habitually reside, where you work, or where you believe an alleged violation has occurred of the law on the protection of your personal data. In Italy you can lodge a complaint with the Guarantor for the Protection of Personal Data (GPDP). For information on how to submit your complaint to the Authority you can use the following contact details:

 **Guarantor for the protection of personal data**

Contact center: +39 06.696771
Email address: garante@gpdp.it
PEC address: protocol@pec.gpdp.it
Website: <https://www.garanteprivacy.it>

15. INFORMATION UPDATE

This information, **MPAZ.IN.DPMS003 “PRIVACY INFORMATION ON SUPPLIERS” Version 00** effective from **01/01/2024**, replaces the previous one released on 05/25/2018. The document is periodically revised based on regulatory and/or company changes.

In the event of a change in its fundamental parts (such as the purposes, methods, to whom we communicate the data, where we transfer them, etc.) it will be our Company's responsibility to inform you of the change.



You can find the updated version of this information on the institutional website of **Marchesini Group S.p.A.** at the following link: <https://marchesini.com/privacy>

ANNEX A

GUIDE TO THE EXERCISE OF THE RIGHTS APPLICABLE TO THE PROCESSING DECLARED IN THE SUPPLIER INFORMATION MPAZ.IN.DPMS003 OF THE 01/01/2024

RIGHT OF ACCESS (art. 15 GDPR)

As an interested party, you have the right to obtain confirmation as to whether or not we are processing personal data concerning you and, if so, to obtain access to the following information:

1. the purposes of the processing;
2. the categories of personal data in question;
3. the recipients or categories of recipients to whom the personal data have been or will be communicated, in particular if recipients are from third countries or international organisations;
4. when possible, the expected retention period of personal data or, if this is not possible, the criteria used to determine this period;
5. the existence of the right of the interested party to ask the data controller to rectify or delete personal data or limit the processing of personal data concerning him or to oppose their processing;
6. the right to lodge a complaint with a Supervisory Authority;
7. if the data were not provided directly by you, all available information on their origin;
8. the existence of an automated decision-making process, including profiling and, at least in such cases, significant information on the logic used, as well as the consequences of such processing towards you;
9. if your personal data are transferred to a third country or to an international organisation, you have the right to be informed of the existence of adequate guarantees pursuant to art. 45-50 of the GDPR.



Your right to obtain a copy of the data will only be permitted if it is possible to do so without infringing the rights and freedoms of others. If you decide to exercise this right, we will provide you with a copy of the personal data being processed. If you request additional copies, we may ask you for a fee based on the administrative costs incurred by us.

Conditions of applicability

This right is guaranteed for all processing carried out by us regardless of their lawfulness basis. In particular:

	F1	F2	F3	F4	F5	F6	F7
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Conditions of non-applicability

- The right is not applicable to data already anonymized for F7 purposes

RIGHT OF CORRECTION (art. 16 GDPR)

You have the right to obtain from us the modification and updating of your personal data without unjustified delay. Taking into account the purposes of the processing, you have the right to obtain the integration of your incomplete personal data, including by providing us with a supplementary declaration.

Conditions of applicability

This right is guaranteed for all processing carried out by us regardless of their lawfulness basis. In particular, it is applicable to the following treatments:

	F1	F2	F3	F4	F5	F6	F7
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Conditions of non-applicability

- The right is not directly applicable to the processing carried out for the purposes F4, F5, F6 and F7, as for these treatments the data collected for the purposes F1, F2 and F3 are used.

RIGHT TO CANCELLATION «RIGHT TO BE FORGOTTEN» (art. 17 GDPR)

You have the right to obtain the deletion of personal data concerning you without unjustified delay.

Conditions of applicability

We guarantee you this right for the following treatments, when one of the following reasons exists:

1. when the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed:

	F1	F2	F3	F4	F5	F6	F7
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Specific conditions of non-applicability

- The right is not applicable to data already anonymized for F7 purposes

- if you have revoked the consent on which the processing is based and there is no other legal basis to continue it in the absence of your authorization. The right is not applicable to any of the treatments declared in this information:

	F1	F2	F3	F4	F5	F6	F7
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Specific conditions of non-applicability

- The right is not applicable as no processing declared in the information is based on the consent of the interested party.

- if you object to the processing and there is no overriding legitimate reason on our part to proceed with the processing anyway:

	F1	F2	F3	F4	F5	F6	F7
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Specific conditions of non-applicability

- The right is not applicable to processing carried out for purposes F1 and F2 as they are not based on legitimate interest and to data already anonymized for purposes F8

- if personal data are processed unlawfully:

	F1	F2	F3	F4	F5	F6	F7
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- if the personal data must be erased to comply with a legal obligation to which we are subject as Data Controller:

	F1	F2	F3	F4	F5	F6	F7
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Specific conditions of non-applicability

- The right is not applicable to data already anonymized for F7 purposes

- where the personal data have been collected in relation to the offer of information society services:

	F1	F2	F3	F4	F5	F6	F7
---	----	----	----	----	----	----	----

Specific conditions of non-applicability

- The right is not applicable to any of the treatments declared in this information.

RIGHTS LIMITATION OF THE TREATMENT (art. 18 GDPR)

This right is guaranteed for all processing carried out by us regardless of the lawfulness basis used.



The personal data subject to limitation are processed, except for storage, only with your consent or for the establishment, exercise or defence of a right in court or to protect the rights of another natural person. or legal. Furthermore, we inform you that the interested party who has obtained the limitation of processing is informed by the data controller before said limitation is revoked.

Conditions of applicability

You have the right to obtain the limitation of processing when one of the following hypotheses occurs:

1. You have contested the accuracy of the personal data; the limitation will be applied for the period necessary to allow us to verify the accuracy of such data:



Specific conditions of non-applicability

- The right is not applicable to data already anonymized for F7 purposes

2. the processing is unlawful and you oppose the deletion of your personal data, asking instead that their use be limited:



Specific conditions of non-applicability

- The right is not applicable to data already anonymized for F7 purposes

3. although we no longer need them for the purposes of the processing, you need the personal data for the establishment, exercise or defence of legal claims:



Specific conditions of non-applicability

- The right is not applicable to data already anonymized for F7 purposes

4. You objected to the treatment; the limitation will be applied pending verification of the possible prevalence of our legitimate reasons for continuing the same:

	F1	F2	F3	F4	F5	F6	F7
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Specific conditions of non-applicability

- The right is not applicable to data already anonymized for F7 purposes and to processing carried out for F1 and F2 purposes as they are not based on legitimate interest.

RIGHT TO NOTIFICATION (art. 19 GDPR)

You have the right to obtain direct communication from us to each of the recipients to whom your personal data has been transmitted, regarding your requests for rectification or deletion or limitation of processing, unless this proves impossible or involves effort. disproportionate. Furthermore, if you deem it appropriate, you have the right to obtain the list of recipients of your data.

Conditions of applicability

This right is guaranteed for all processing carried out by us regardless of the lawfulness basis used:

	F1	F2	F3	F4	F5	F6	F7
---	----	----	----	----	----	----	----

Specific conditions of non-applicability

- The right is not applicable to data anonymized for F7 purposes

RIGHT TO DATA PORTABILITY(art. 20 GDPR)

You have the right to receive the personal data concerning you provided to us in a structured, commonly used and machine-readable format and you have the right to obtain from us the direct transmission of such data to another data controller if technically doable.

Conditions of applicability

This right is guaranteed only for processing which has consent or contract as its legal basis and is carried out by automated means:

	F1	F2	F3	F4	F5	F6	F7
---	----	----	----	----	----	----	----

Specific conditions of non-applicability

- The right is not applicable to the processing carried out by us.

RIGHT TO OBJECT (art. 21 GDPR)

You have the right to object at any time to processing of your personal data based on our legitimate interest, including profiling.



We will refrain from further processing your personal data only if we are unable to demonstrate the existence of legitimate reasons that override your interests, rights and freedoms. The processing will continue even if the data are necessary for the establishment, exercise or defence of our rights or those of third parties in litigation.

Conditions of applicability:

The legal basis of the processing must be legitimate interest. The right is applicable to the following treatments:

	F1	F2	F3	F4	F5	F6	F7
--	----	----	----	----	----	----	----

Specific conditions of non-applicability

- The right is not applicable to processing carried out for purposes F1 and F2 as it is not based on legitimate interest and to processing carried out for purpose F5 as it is necessary for the assessment and defence in litigation.

SPECIFIC RIGHTS IN THE CASE OF AUTOMATED DECISION MAKING (art. 21 GDPR)

You have the right not to be subject to a decision based solely on automated processing (including profiling) which produces legal effects concerning you or which significantly affects you. Furthermore, you have the right to obtain human intervention on the part of the Owner, to express your opinion and to contest the automated decision.

In any case, decisions must not be based on the special categories of personal data referred to in Article 9, paragraph 1 of the GDPR, unless Article 9, paragraph 2, letters a) or g) of the GDPR applies. GDPR, and there are no adequate measures in place to protect your rights and freedoms.

Conditions of applicability

The right does not apply if the decision:

- is necessary for the conclusion or performance of a contract between us;
- is based on your explicit consent;
- the decision is authorized by Union or Member State law.

	F1	F2	F3	F4	F5	F6	F7
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Specific conditions of non-applicability

- The right is not applicable to any of the treatments declared in this information as none of them subjects the interested party to a decision based solely on automated processing.

RIGHT TO COMPENSATION OF DAMAGES(art. 82 GDPR)

We inform you that anyone who suffers material or immaterial damage caused by a violation of Regulation 2016/679 has the right to obtain compensation for such damage.

FORMS FOR THE EXERCISE OF RIGHTS

To exercise your rights towards our Company, we recommend that you use the following form made available by the Guarantor Authority:

<https://www.garanteprivacy.it/web/guest/home/docweb/-/docweb-display/docweb/1089924>

We remind you that your identification is always necessary on our part.